

# ANTONS

Ready to inspire

# ANTONS.COM.AU USER GUIDE



Browse & Search  
Easily



View Your  
Pricing



Quick Order  
Chop & Products



Pay Online  
Securely



Manage  
Your Orders



Access Helpful  
Resources

# ABOUT ANTONS ONLINE

Antons Online offers the ability to search and browse products, check stock and pricing, as well as order chops, 24/7 at your convenience.

In order to access Antons Online and place orders, you must have;

- An active account with Antons
- Setup Antons Online account and setup a valid password

Antons is a 100% Australian-owned, family business, and is a leader in the whole sale supply of products to the Australian picture framing industry, committed to providing excellence in service and world class products.

This booklet is designed to help you understand the benefits of ordering online as well as the functionality Antons Online offers, or view a short video tutorial.



*This guide demonstrates your shopping and visual experience on a desktop computer. You may see different menus and options depending on the device that you use, such as laptops, tablets and mobile phones.*

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# HOW TO GET A LOGIN

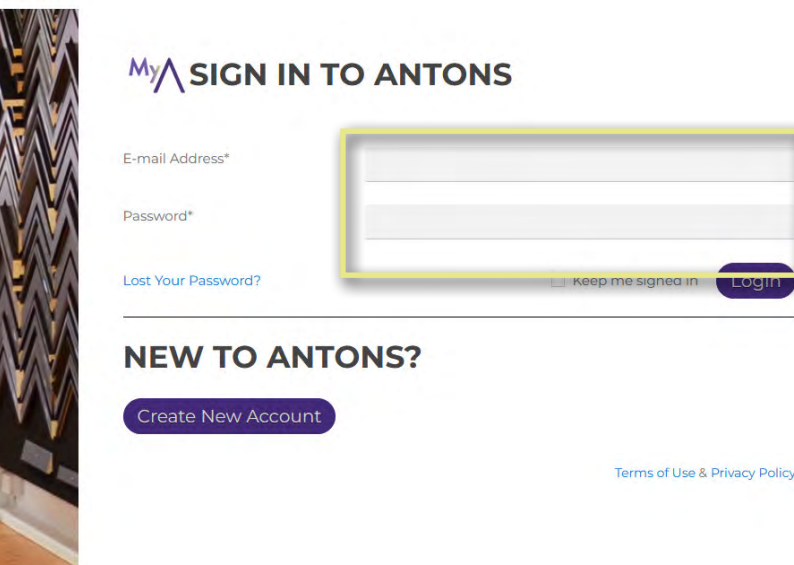
In order to access Antons Online, you will need to have an account with Antons. Once the application process is completed, you will receive login details within 2 business days.

# HOW TO LOGIN

Once you have received login details, you can access Antons Online by navigating to [antons.com.au](https://antons.com.au) and clicking on the "Login" button on the top right of the screen. Then enter your details in the "Sign In To Antons" section.



- Shop By
- Moulding
- Matboard
- Foamboard
- Glass & Acrylic
- Supplies
- Machinery
- About Us



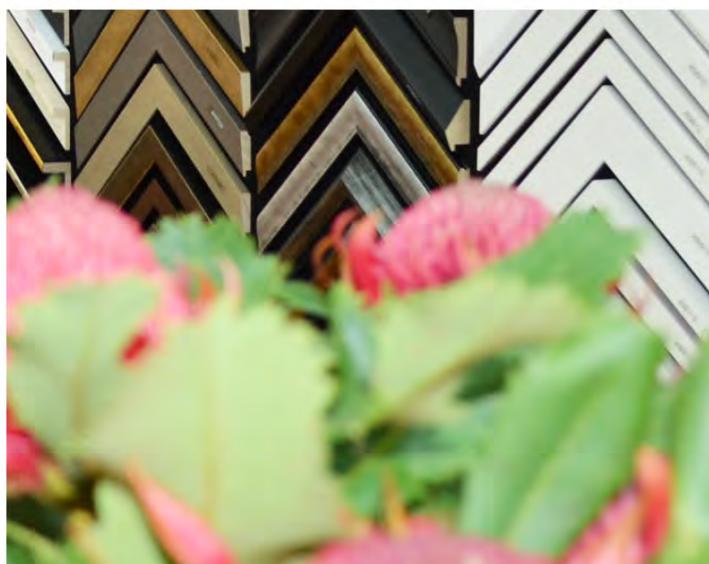
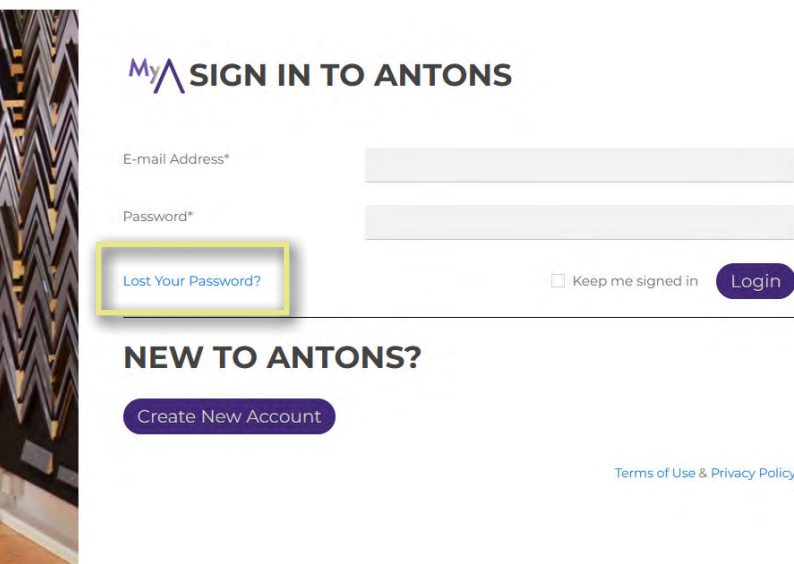
# LOST YOUR PASSWORD

If you have lost your password, you can request a new one by going to [antons.com.au](https://antons.com.au) and clicking on the "Login" button, then click on the "Lost Your Password" button. From there, enter your login email address in the email field and hit "Submit".

You should receive an email to reset your password, be sure to check your spam or junk mail box.



Shop By Moulding Matboard Foamboard Glass & Acrylic Supplies Machinery About Us



## Lost Your Password?

Please enter your e-mail address then click Submit. We'll email you a link where you can easily create and set a new password.

E-mail Address\*

Submit

# REASONS YOU CAN'T LOGIN

If you are having difficulties logging in; it could be due to one of the following reasons:

**Incorrect Password:** If you are having issues remembering your correct password, we recommend using the "Lost Your Password" function on the "Login" page.

**System is down for maintenance:** The system may currently be down for maintenance, preventing you from logging in.

**Correct password but still can't login:** If you're sure the password is correct but the website still won't login, we recommend resetting your password just in case there were typos made during password creation.

*\*Note:* if your account is currently on hold, you may still login and browse Antons Online, including add items to your shopping basket, however you will be restricted in actually placing an order. Your basket will be there for you to checkout once you are taken off hold.

Please call us to discuss options for your account.

# HOW TO NAVIGATE ANTONS ONLINE

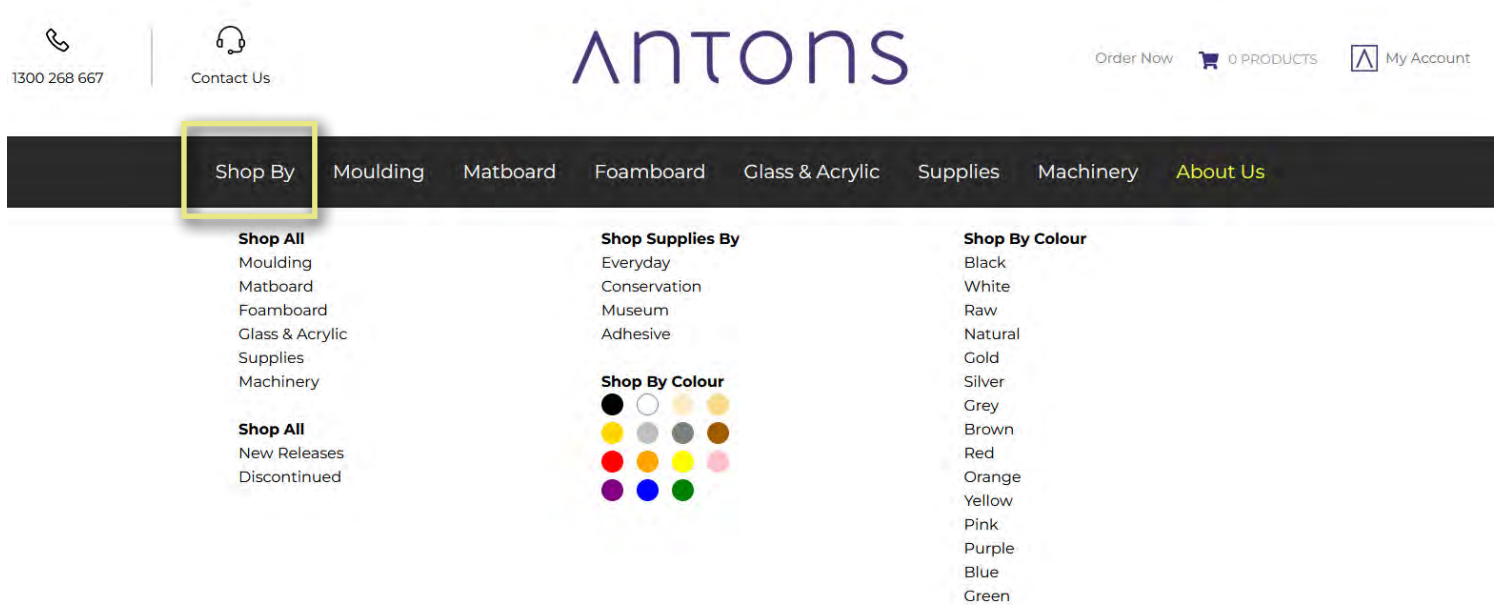
Antons Online offers a brand new ordering experience designed for your business needs, allowing you to browse our full product range, product categories or search for a product with ease.

At the top of your screen, you will see the Antons logo, clicking that goes to the home page. You can find our contact number, contact us via an online form, as well as a link to our Quick Order page, your shopping basket, and access to your Account Dashboard.

Below that is our Navigation Menu, allowing you to mouse over to explore and Shop By our different product offerings.

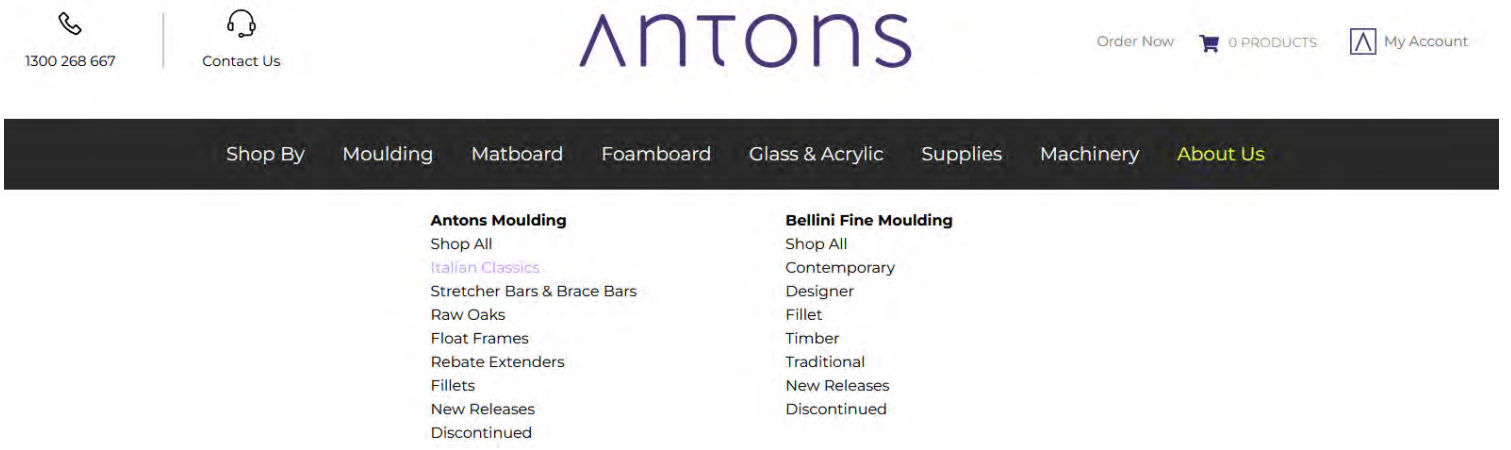


Mousing over the Menu, you can click or get a drop down. For example, mousing over the “Shop By” menu, you will see various options to click and browse through.



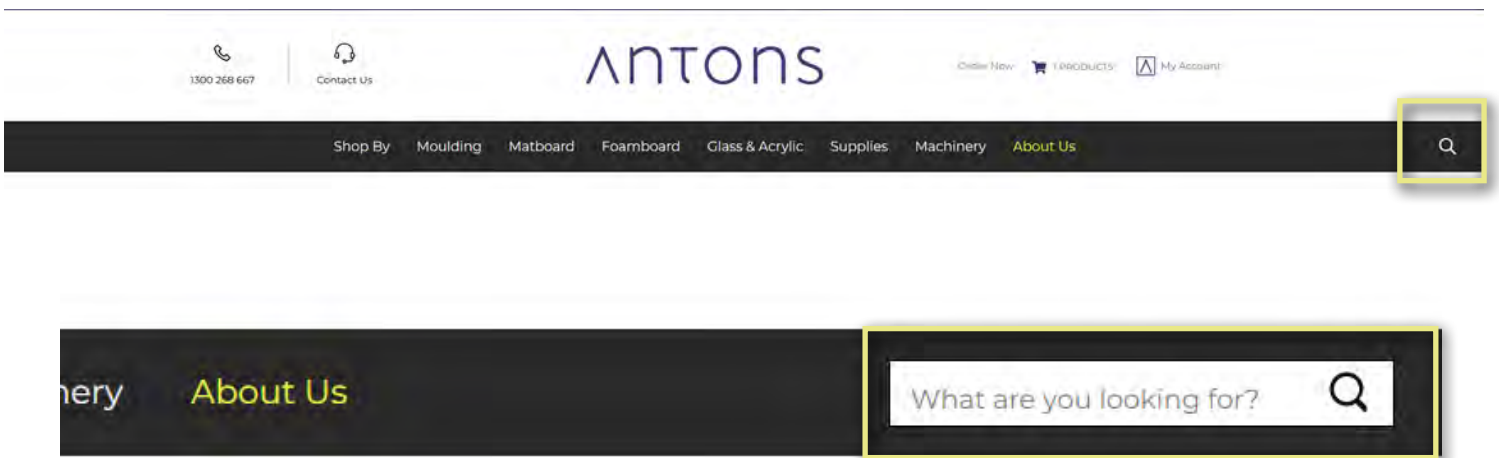
# BROWSING THE CATEGORIES

When browsing the categories, you may click on any of the top level categories, or one of the sub-categories to browse. You can then click into any of the categories shown in the drop down menu.



# SEARCH FUNCTION

If you have ideas or know the item code of the product you are looking for, you can simply type it into the search bar. Simply click on the Magnifying Glass, and search for a product, or scroll down and use our “hot search” method where it return search results as you type into the search bar.





# HOT SEARCH

Hot searching allows you to type in prompts to the search bar, and Antons Online will return search results as you type into the search bar. Simply scroll down and the Hot Search bar will appear.

The screenshot shows the Antons website interface. At the top, the Antons logo is on the left, and a search bar is highlighted with a yellow box. To the right of the search bar are contact details: 1300 268 667, Contact Us, 1 PRODUCTS, and My Account. Below the search bar is a navigation menu with categories: Shop By, Moulding, Matboard, Foamboard, Glass & Acrylic, Supplies, Machinery, and About Us.

Below the navigation menu, there is a banner for 'CUT | JOIN | LOVE' with a 'MADE IN ITALY' logo. On the left side, there are filter sections for 'Style (Antons)', 'Colour', and 'Moulding Height', each with a list of options and a 'Show more...' link.

The main content area shows '270 product(s) found'. A yellow arrow labeled 'Scroll Down' points to the product grid. The grid displays three items: 'Essenza - Oak (20H x 30W)', 'Essenza - Oak (40H x 20W)', and 'Essenza - Oak (20H x 20W)'. Each item has a small image and an 'Add to Cart' button.

Below the product grid, a search bar is shown with the text 'stretcher|' entered. A dropdown menu is open, displaying a list of search results for 'stretcher'. The results are:

- Stretcher Bar - Raw (18H x 30W) - SSBAR Antons Mouldings
- Stretcher Bar - Raw (21H x 63W) - BMLSBAR Antons Mouldings
- Stretcher Bar - Raw (27H x 62W) - BLSBAR Antons Mouldings
- Stretcher Bar - Raw (38H x 32W) - BMSBAR Antons Mouldings
- Stretcher Bar - Raw (32H x 32W) - BSBAR Antons Mouldings
- Stretcher Bar - Raw (34H x 67W) - BXLBAR Antons Mouldings
- Stretcher Bar - Raw (18H x 40W) - LSBAR Antons Mouldings
- Stretcher Bar - Raw (31H x 32W) - ISBAR Antons Mouldings
- Stretcher Bar - Raw (38H x 32W) - 2SBAR Antons Mouldings
- Stretcher Bar - Raw (27H x 67W) - 3SBAR Antons Mouldings

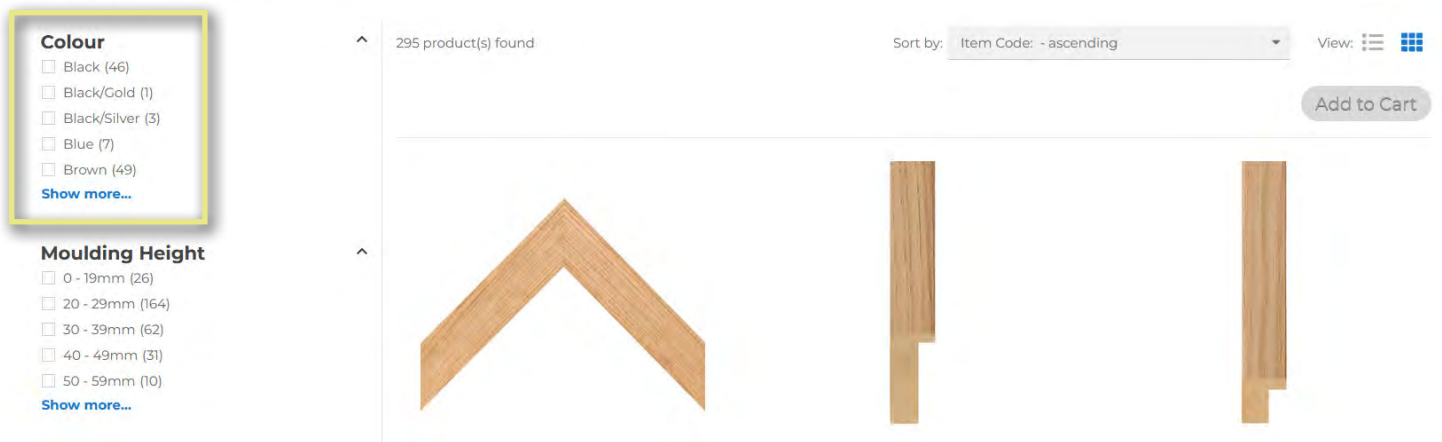
# ADVANCED FILTER

Antons Online allows you to filter down your selection when browsing, enabling more specific searchings. On any category page, you will find the Filters on the left hand side. From there, click on different selections and Antons Online will filter down what you are searching for.

## Italian Classics

Made in Italy using the finest materials and finishes, lightweight and easy to join, designed specifically for the Australian market

CUT | JOIN | LOVE 



**Colour**



- Black (46)
- Black/Gold (1)
- Black/Silver (3)
- Blue (7)
- Brown (49)
- [Show more...](#)

**Moulding Height**

- 0 - 19mm (26)
- 20 - 29mm (164)
- 30 - 39mm (62)
- 40 - 49mm (31)
- 50 - 59mm (10)
- [Show more...](#)

295 product(s) found

Sort by: Item Code: - ascending

View:  

[Add to Cart](#)

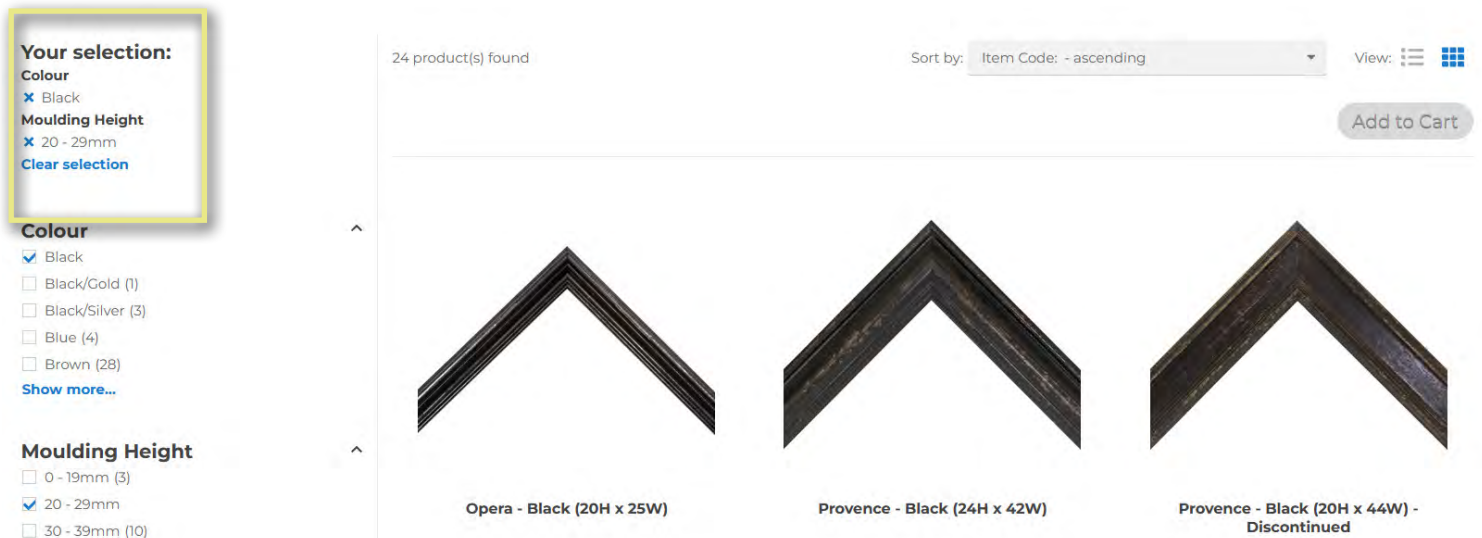
In this instance, we are searching for **Black** colour with **20-29mm Height**.

## Italian Classics

Black - 20 - 29mm

Made in Italy using the finest materials and finishes, lightweight and easy to join, designed specifically for the Australian market

CUT | JOIN | LOVE 



**Your selection:**

**Colour**

- Black

**Moulding Height**

- 20 - 29mm

[Clear selection](#)

**Colour**



- Black
- Black/Gold (1)
- Black/Silver (3)
- Blue (4)
- Brown (28)
- [Show more...](#)

**Moulding Height**

- 0 - 19mm (3)
- 20 - 29mm
- 30 - 39mm (10)

24 product(s) found

Sort by: Item Code: - ascending

View:  

[Add to Cart](#)

**Opera - Black (20H x 25W)**

**Provence - Black (24H x 42W)**

**Provence - Black (20H x 44W) - Discontinued**

# PRODUCT PAGE

Once you have selected the product you wish to view, you are taken to the product page. Here you can see the features, description, specifications, list price (including your best pricing), box quantity and our new Chop Order feature.

1300 268 667

Contact Us

# ANTONS

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[Back to overview](#)



+ Hover to zoom | Click to enlarge



Add to My Favourites

Compare product

## Nova - Black (21H x 22W)

(Item Code: A1302201)  
Box quantity: 288

Old Price

-25.21%

**\$14.<sup>92</sup>**

per Metres

[View Bulk Pricing](#)

>500 in stock

- 1 +

Metres

Add to Cart

Order Chop Service

### Description

Nova is here to land a little stardust onto your walls, creating a cosmic aura that's simply out of this world. Beyond the celestial colours, Nova boast a streamline design. The sleek lines create an enchanting frame that elegantly cradles your artwork, ensuring it takes center stage and perfectly compliments any decor.

### Specifications

Height	16
Width	13
Rebate height	11
Rebate width	5
Colour	<b>Black</b>
Box qty	288

# ORDER CHOP SERVICE

A key feature of Antons Online is the ability to order Chop Service for any eligible moulding. Navigating to that moulding's product page, you will see a box with the option to "Order Chop Service"



+ Hover to zoom | Click to enlarge



Add to My Favourites

Compare product

## Nova - Black (21H x 22W)

Item Code: AI302201

Box quantity: 288

\$19.<sup>95</sup>

per Metres

[View Bulk Pricing](#)

In Stock

- 0.1 +

Metres

Add to Cart

Order Chop Service

Selecting this button will show a Chop Service form, prompting you to choose the **Measurement Type**, enter in the **Length** and **Width** of the Chop, as well as the **Number of Frames** you would like to order. Refer to the online [Chop Service Guide](#) for more details.

Order Chop Service  
[Click for Chop Service Guide.](#)

Note: Price per frame includes cost for 4 sides.  
If you require Key Joining, please add to comments during checkout. (Charges may apply.)

<b>CHOOSE MEASUREMENT TYPE</b> By Rebate Exact Size	Length	- 150 + mm
	Width	- 150 + mm
	No. of Frames	- 1 + PCS

Chop List: \$37.<sup>95</sup> per Mtr  
Total Metres: 0.66  
Price/Frame: \$25.<sup>20</sup>

Add Chop Line Add Chop to Cart

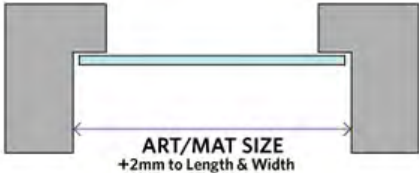
# ORDER CHOP SERVICE

Once you have entered in your specifications, you will see the Chop List price (or you chop price), as well as the Total Metres this chop will take, and the price per frame for 4 sides that you will be charged.

Order Chop Service  
[Click for Chop Service Guide.](#)

Note: Price per frame includes cost for 4 sides.  
If you require Key Joining, please add to comments during checkout. (Charges may apply.)

**CHOOSE MEASUREMENT TYPE**  
By Art or Mat Size



Length: 500 mm  
Width: 750 mm  
No. of Frames: 2 PCS  
Chop List: \$37.<sup>95</sup> per Mtr.

**Total Metres: 5.18**  
**Price/Frame: \$98.<sup>21</sup>**

[Add Chop Line](#) [Add Chop to Cart](#)

You may then choose to add this to your cart, or add additional Chop Lines should you wish to order more chops with different specifications for that particular moulding. If you add additional Chop Lines but change your mind, you can Delete the individual Chop Line.

Add Chop Line

Delete chop line

The Chop Service option will appear on any eligible mouldings, simply navigate to the moulding product page you would like a chop for and follow the previous steps to add that Chop to your Shopping Cart.

# QUICK ORDER

To easily add products to your cart without having to search for them, you can use the Quick Order page (by clicking [Order Now](#) or [My Account](#)).

Simply type in the product code into the list, and it will auto fill. You may then select or press Tab to go to the next line, then adjust quantities as needed. You can even add Chop Codes to this form. Once you have entered the list of products you wish to order, click on the Add to Cart button, or you can save this list as a template for future orders.

You can even import products via an Excel CSV file, the template which you can download at this page. Follow the instructions in the CSV and then import your CSV onto the website.

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ANTONS

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## Quick Order

Already know what you're after? Easily order by entering item numbers and other required details to add to your Shopping Cart!

Import products with ease from a single Excel CSV file and add to the quick order window.

- Download the [CSV Example](#)
- Fill in the Excel CSV file with all required data (Item Code, QTY, etc.)
- Upload the Excel CSV file.

DROP CSV FILES HERE OR CLICK TO UPLOAD or drag it here

Separator: Comma | Upload file

Item No.	Title	Chop Service	Orientation type	Length	Width	Qty	UOM	Metres	Price	Total
BSBAR	Stretcher Bar - Raw (32H x 32W)					1	Metres		\$4.43	\$4.43
CA53601	CHOP - VIENNA - BLACK (150 MTRS/BOX)	Rebate Exact		150 mm	150 mm	1	Each	0.70m	\$2.03	\$2.03
HADEE	D - Ring					1	Pack		\$5.64	\$5.64

HW60

- HW6099
- HW6009
- HW6008
- HW6007
- HW6005
- HW6004
- HW6003
- HW6002
- HW6001
- HW6000

ADD MORE LINES | Clear all | Save as template | Add to Cart

# SHOPPING CART UPLOAD

If you would like to only use an Excel CSV to directly add to your Shopping Cart, you may use our Shopping Cart Upload page found under About Us -> Services

Here you can download an Excel CSV Template, follow the instructions, and import the CSV onto Antons Online. From here, click on Upload and the products in your Excel CSV will be added straight into your Shopping Cart.

1300 268 667

Contact Us

ANTONS

Order Now

0 PRODUCTS

My Account

Shop By Moulding Matboard Foamboard Glass & Acrylic Supplies Machinery **About Us**

## Shopping Cart Upload

Importing products from a single file is the fastest way to add products in bulk to the shopping cart and place an order

To import products to a shopping cart:

1. Download the Excel CSV template.
2. Fill in the Excel CSV file with all required data, like Antons codes, quantity, length, width.
3. Upload the Excel CSV file.

[Download Sample Excel CSV](#)

### Upload the Excel CSV file

Select Excel CSV File

DROP EXCEL CSV FILES HERE OR CLICK TO UPLOAD.

Separator

Comma

Please note that uploaded Excel CSV file will add on to the existing shopping cart.

Upload file

# SHOPPING CART UPLOAD

Opening up the Excel File shows instructions as well as example data that has been prefilled for your reference. Data needs to be filled in columns A to F, and instructions can be found in Columns I onwards.

**Do not make any changes to the headers on Row 1.**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	AntonsCo	Quantity	Measuren	Orientatic	Length	Width			How to use this CSV												
2	A53401	50																			
3	CA53401	1	3		200	250															
4	HW2111	25																			
5	HADEE	10																			
6	CAR24OAI	1	1	1	300	300															
7	C5SBAR	10	1	1	250	250															
8																					
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34																					
35																					
36																					

How to use this CSV \*Please note instructions (Column I onwards) do not need to be deleted/remove for CSV to function.

**For Non Chop Items**

Step A. Enter Item's Code in column "AntonsCode"  
 Step B. Enter Quantity required in column "Quantity"

**For Chop Items**

Step A. Enter Chop Code in column "AntonsCode" i.e CA53401  
 Step B. Enter number (not meterage) of chops required in column "Quantity"  
 Step C. Enter Measurement option in column "Measurement Type"  
 Step D. Enter Orientation if applicable in column "Orientation" (leave blank if not reversible)  
 Step E. Enter in Length in column "Length"  
 Step F. Enter in Width in column "Width"

Please see below for all chop options

<b>Quantity</b>	No decimals allowed		
<b>MeasurementType</b>	Enter 1 2 or 3	If Reversible (Enter in Orientation Value)	If Float Frame (Art Size not available)
	1 - By Rebate Exact	1 - Long side up	1 - By Rebate Exact
	2 - By Art Size	2 - Short side up	3 - By External Exact
	3 - By External Exact		

**Length & Width**  
 Enter size in mm. No decimals allowed.  
 Minimum Size = 150mm / Maximum Size = 2700mm

For most orders, only Columns A & B will be used:  
 Column A - Antons Product Code  
 Column B - Unit Quantity

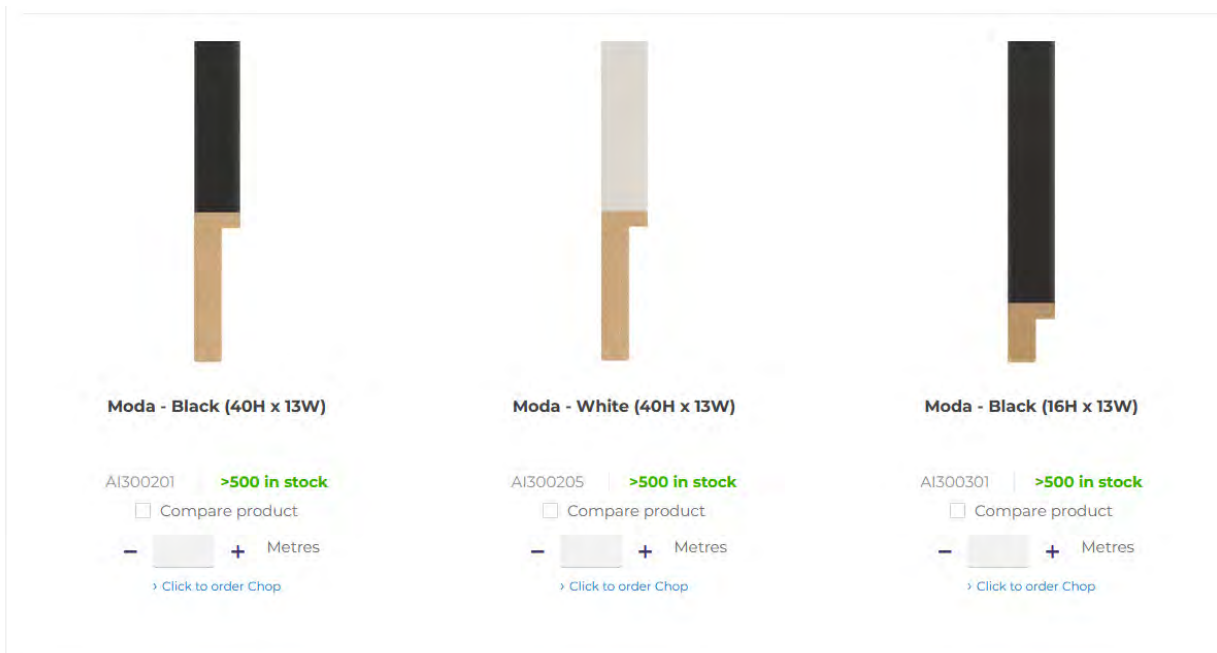
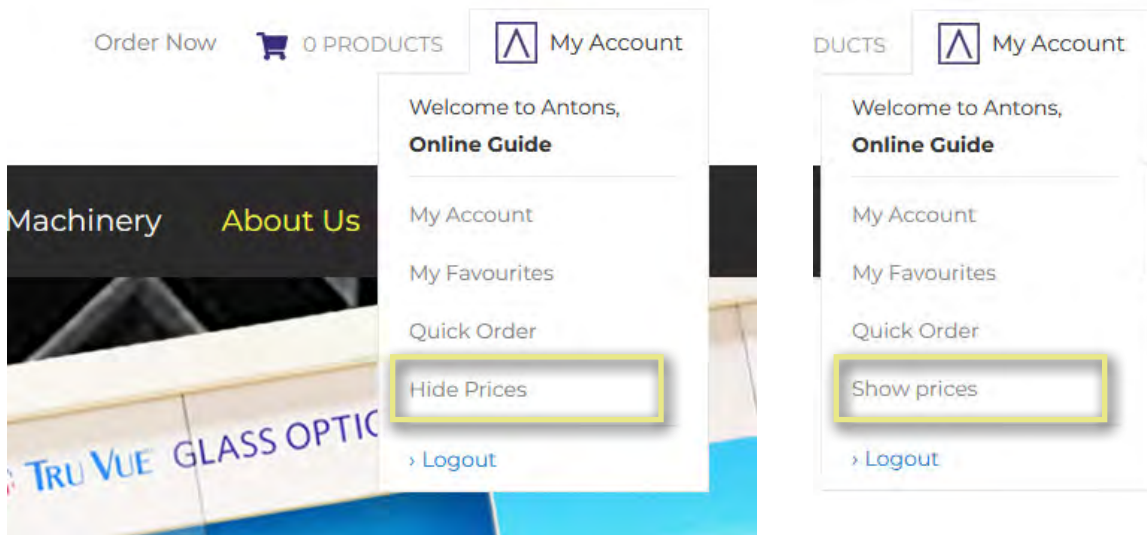
When ordering Chop Items, fill in the following columns:  
 Column C - Measurement Type  
 Column D - Orientation (if reversible)  
 Column E - Length  
 Column F - Width



# HIDE/SHOW PRICING

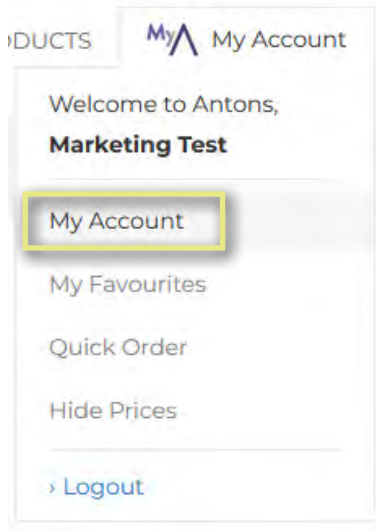
Antons Online gives you the ability to hide pricing site wide, allowing you to use Antons Online as a digital catalogue during your consultations with your customers. Browse and check inventory without disclosing your costs to your customers. This will turn pricing off site wide, you can even add items to the cart and place orders, all without showing any costs.

Simply mouse over the Account Menu and select Hide Prices. Be sure to turn pricing back on by selecting Show Prices.

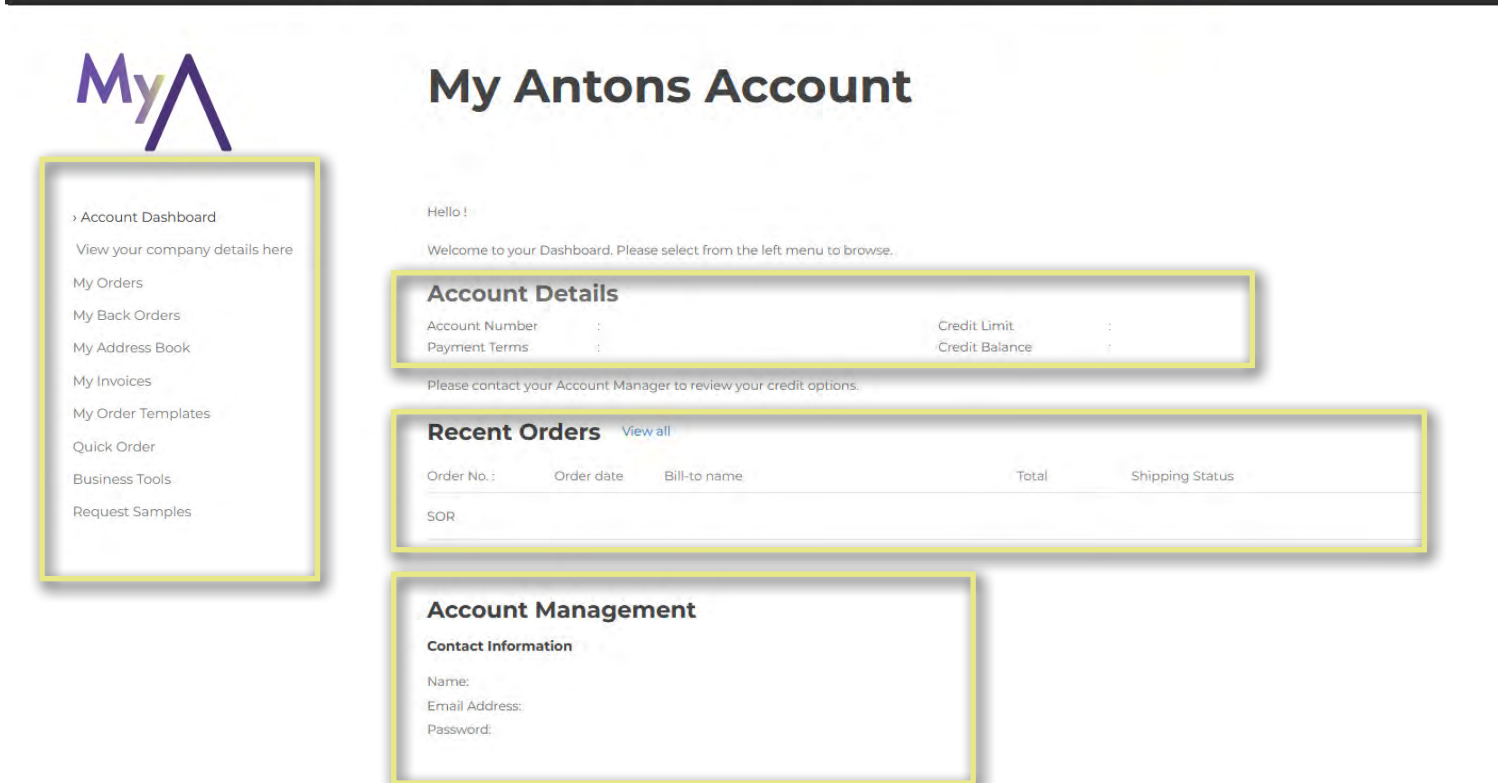


# ACCOUNT DASHBOARD

You can access your Account Dashboard by clicking on “My Account” under your account menu in the top right.



You have access to a range of tools in your Account Dashboard, such as your account information, orders, invoices, backorders, change your password etc.



# MY ORDERS

On the My Orders page, you can search and view your previous orders. Simply view your recent orders, or search by specific Sales Order Reference (SOR) or a date range and hit Search, Antons Online will then return that information to you.

Click View details to view that specific order.

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## My Orders

Account Dashboard  
View your company details here

- My Orders
- My Back Orders
- My Address Book
- My Invoices
- My Order Templates
- Quick Order
- Business Tools
- Request Samples

### Order History

Order No. :  From:

To:

Search

### Recent Orders

Order No. :	Order date	Bill-to name	Total	Shipping Status
SOR				<input type="button" value="View details"/>

# MY BACK ORDERS

You can now view your back orders from the My Back Orders page. Search and filter by Order or Item number, date range, and view the details of your back order, or download them all in Excel format.

If you would like to make changes, please contact our friendly customer service team.

Please note, orders that have not been invoiced will appear in Backorders. This is normal and will move to My Invoices once the order has been picked and completed. Any remainder will remain within the My Back Orders page.

The screenshot displays the Antons website's 'My Back Orders' page. At the top, there is a navigation bar with the Antons logo, contact information (1300 268 667), and links for 'Order Now', '0 PRODUCTS', and 'My Account'. Below this is a dark navigation bar with categories: Shop By, Moulding, Matboard, Foamboard, Glass & Acrylic, Supplies, Machinery, and About Us. The main content area features the 'My Back Orders' title and a sub-header: 'For more information or to make any changes to your Back Orders, please contact our friendly customer service team.' A search form is highlighted with a yellow border, containing fields for 'Order No.', 'Item No.', 'From' (Date), and 'To' (Date), along with a 'Sorting Options' dropdown set to 'By order date - Newest' and a 'Search' button. Below the search form is a table titled 'Recent Back Orders' with columns: Order no., Order date, Item No., Description, Qty Ordered, Qty Remainder, and Total Value. The table contains one entry with the value 'SOR'. A 'View details' button is highlighted in the table row, and a 'Download All Back Orders' button is located at the bottom right of the table area.

# MY ADDRESS BOOK

You can view your addresses on the My Address Book page. This will include your default Billing Address, and any additional Shipping Addresses you may have with us on file.

To make any changes, please contact our friendly customer service team.

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**My**

Account Dashboard  
View your company details here  
My Orders  
My Back Orders  
**My Address Book**  
My Invoices  
My Order Templates  
Quick Order  
Business Tools  
Request Samples

**Billing Address**

**Shipping Address**

ⓘ No other Shipping Addresses found, your Billing Address will be used as your default Shipping Address.

# MY INVOICES

You can view and pay your invoices on the My Invoices page. You can filter by order number of date, and find your recent invoices. From here you can choose to view invoice details, and if they are outstanding, choose to make online payment by clicking on View Details.

1300 268 667

Contact Us

# ANTONS


Order Now  0 PRODUCTS  My Account


Shop By Moulding Matboard Foamboard Glass & Acrylic Supplies Machinery [About Us](#)



## My Invoices

- Account Dashboard
- View your company details here
- My Orders
- My Back Orders
- My Address Book
- My Invoices**
- My Order Templates
- Quick Order
- Business Tools
- Request Samples

Order No. :  From:  

Document no.  To:  

**Search**

### Recent invoices

Document no.	Order No. :	Order date	Bill-to name	Total	Outst. total	Pay
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input type="checkbox"/> <a href="#">View details</a>
SIN	SOR					<input checked="" type="checkbox"/> <a href="#">View details</a>

Show next 10 orders

# MY ORDER TEMPLATES

You can view any Order Templates you have created in the My Order Templates screen. From here, select an order template to view it, and click on the check box then "Add to Cart", to add it onto your current shopping cart. You may choose to Remove an Order Template as well.

Order Templates can be created from the Quick Order or Shopping Basket page.

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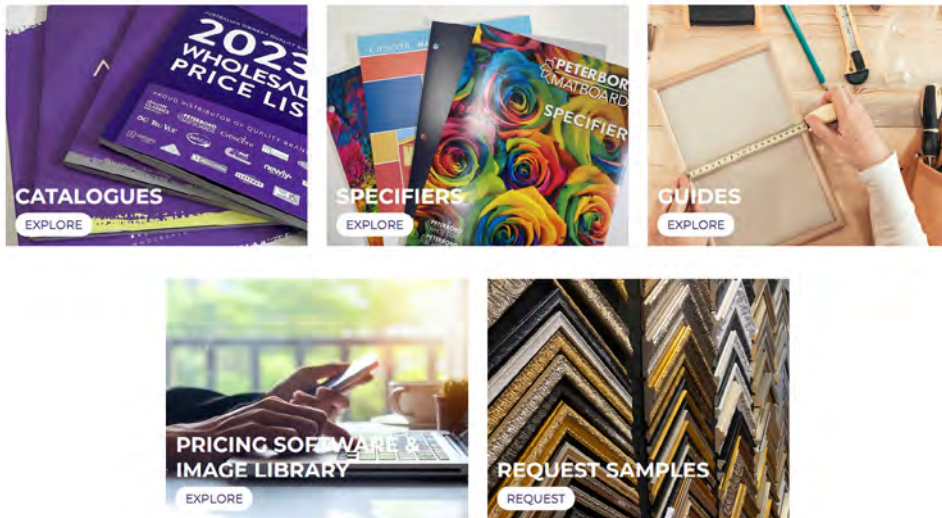
## My Order Templates

<input type="checkbox"/>	Name	Created
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
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# BUSINESS TOOLS

Finally in your Account Dashboard, there are links again to the Quick Order, as well as your Business Tools. In the Business Tools you will have access to digital versions of Catalogues and Specifiers, Guides, Pricing Software & Image Library files, and finally this is where you can find the Request Samples form, also available on your Account Dashboard.



## CATALOGUES

Click to download our product catalogues and brochures



Antons Moulding Catalogue (2018 Edition)



Antons Consumables Catalogue (2018 Edition) - Glass & Acrylic, Foamboard, Accessories



Antons Machinery Catalogue (2018 Edition)